

Agenda Item:

Report to: Resources Overview and Scrutiny

Date: 19th September 2007

Report from: Policy & Performance Unit

Title of report: **QUARTER 1 PERFORMANCE**

Purpose of report: To advise of Performance up to the end of Quarter 1

Recommendations:

- That staff in both Personnel & Organisational Development and the Corporate Services Directorate be thanked for their hard work
- That the Committee ensure that action is being taken to improve any poor performance

1.0 Introduction

1.1 This report details quarter 1 performance by exception of Corporate Plan actions, financial performance, Best Value and Local Performance Indicators within Personnel & Organisational Development and the Corporate Resources Directorate. Lead Members and Directors are happy to answer questions relating to the report.

1.2 PIs have been reported by exception showing those:

- that have exceeded targets,
 - that are below target
 - 'Hothouse' PIs - PIs which are one or more of the following:
 - significantly below target;
 - has been below target for sometime
 - Is at risk of poor performance;
 - is not meeting national standards;
 - something that we need to keep a close eye on
- **Appendix A** shows first quarter progress of every Corporate Plan action relating to this committee.

- **Appendix B** sets out details of PIs by exception – those that are exceeding target, are below target or are ‘hothouse’ PIs (PIs that need additional focus to improve)

2.0 Financial Performance

2.1 It is early in the financial year and significant variations against agreed budgets would not normally be expected at this stage. A short commentary regarding revenue and capital expenditure follows.

Revenue Expenditure

2.2 Net service expenditure is generally in line with expectations. There is some concern regarding reduced income from Parking Services and Planning Delivery Grant from Government is substantially below budget expectations. However, at this stage, it is expected that these variations will be containable within the overall net budget.

2.3 The budget includes a provision for Turnover Savings of £125,000. At this stage it seems likely that this will be achieved in the year.

Capital Expenditure

2.4 Capital spend is considerably below that anticipated in the early part of this financial year. Indications are that the outturn position will be below budget expectations. Further work to assess the position in more detail is ongoing and Committee will be updated in the second quarter monitoring report later in the year.

2.5 The Capital Programme budget assumes slippage of £500,000 in the year. It is likely that this will be exceeded.

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